

# 601-4P Educational Financial Assistance Application Form



You may apply for financial assistance if you are currently living with exceptional circumstances that have resulted in genuine financial hardship. You will need to provide documented evidence of your hardship situation.

Examples of Financial Hardship may be;

- Unexpected unemployment.
- Significant individual or family adversity including illness.
- Newly arrived migrant or refugee with permanent residency or citizenship.
- Low-income family including those on government benefits and or minimum wages
- Homelessness
- Exceptional living costs arising from living with a diagnosed disability

To apply for assistance, you must be:

- be an Australian citizen or on a humanitarian visa or hold permanent residency status
- have read and understood the Student and Parent Handbook (located on the ECG College Website)

Your application must include:

- a detailed description of your current circumstance and financial hardship and why you require assistance from ECG College, by completing the Payer declaration below

**By Submitting this application form it does not mean you will automatically receive assistance.**

Your application will be reviewed by the Principal/Principal Delegate, then a decision will be made, and you will be informed in writing of the outcome.

**Please refer to the below link, for some other further financial assistance resources.**

[Financial Help for Families: Resources | education.vic.gov.au](https://www.education.vic.gov.au/financial-help-for-families/resources)

<b>Document ID:</b>	601-4P Educational Financial Assistance Application Form	<b>No. of pages:</b>	1 of 4
<b>TOID:</b>	4181	<b>School No:</b>	2062
<b>Revision No.:</b>	3	<b>Revision date:</b>	March 2024
		<b>Next revision:</b>	March 2025

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## Application Information: Student Details

Student Name \_\_\_\_\_

Campus \_\_\_\_\_

## Person Responsible for payment of fees

Parent <input type="checkbox"/>	Guardian <input type="checkbox"/>	Student <input type="checkbox"/>	Agency <input type="checkbox"/>	Other (explain) <input type="checkbox"/>
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Other \_\_\_\_\_

Payer Name \_\_\_\_\_

## Employment/financial status of person responsible for payment of fees

Full-time employee <input type="checkbox"/>	Self-employed <input type="checkbox"/>	Other pension <input type="checkbox"/>	No regular income <input type="checkbox"/>
Part-time employee <input type="checkbox"/>	Centrelink benefit <input type="checkbox"/>	Other (explain)	

Other \_\_\_\_\_

## Support Documentation Attached:

- Certificate of Separation
- Doctors Certificate
- Centrelink Certificate
- VISA Status

## Payer Declaration

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## Office Use Only-

Does the Student (or person responsible for payment of Student's School fees) have the capacity to pay the fees required? Yes    No

**If yes, stop now**

Does the Student (or person responsible for payment of Student's fees) have the capacity to pay the fees required using the payment plan option? Yes    No

**If yes, stop now**

If the answer to all the above is "NO," is the recommendation by School Administration, that a review of the tuition fees paid be considered? Full    Partial

### Recommendation

	Concession	Full	Other (Specify)
<b>Actual School Fees</b>	\$	\$	\$
<b>Current Balance</b>	\$	\$	\$

### Principal/Principal Delegate

Name and position \_\_\_\_\_

Recommended    Yes                  No

Please attach supporting documents and/or provide comments to support your recommendation

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Signature \_\_\_\_\_ Date \_\_\_\_\_

### Outcome notified to Payer:

Team Member: \_\_\_\_\_ Date: \_\_\_\_\_

### Credit applied to account on COMPASS (if applicable)

Team Member: \_\_\_\_\_ Date: \_\_\_\_\_

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